

## SPECIAL EVENT PACKAGES

### Event Planning & Design

Are you planning at Sweet Sixteen, a Bar/Bat Mitzvah, or other special event? In addition to weddings, we can help you plan the perfect event...big or small. Including, but not limited to:

- Dinner Parties
- Anniveraries
- Showers
- Holiday Parties
- Birthdays
- Mitzvahs
- Sweet Sixteen Parties

### Day-of Event Direction:

- Preliminary meetings to discuss details (4-6 weeks prior)
- Advice & suggestions
- Attend final walk-through
- Creation & execution of Event Timeline
- Confirmation with all vendors
- Oversee & organize all vendors on Event Day
- Help with flow and timing of event
- Interception & management of all potential problems

### Full Production Design

- Unlimited consultation services
- Event Design and Theme Conceptualization
- Vendor referrals & selection
- Attend Vendor meetings
- Budgeting Assistance
- Paper product design
- Transportation planning
- \*Includes "Day-of Event Direction" package above



CONTACT MICHELLE FOR A FREE CONSULTATION.

303.695.9235

[WWW.DRAMATICEVENTS.NET](http://WWW.DRAMATICEVENTS.NET)